

Film and Television Institute of India (FTII)

Outside Producer's Cell

Application Form for Hiring of Shooting Locations & Facilities in FTII

Applicant & Basic Shooting Information

1. Applicant Details

- **Name of Applicant / Production House:**

- **Type of Organization:** ☐ Individual ☐ Production House ☐ Other:

- **Address:**

- **Contact Person Name:**

- **Phone Number:** _____ **Email:** _____
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2. Project Information

- **Title of Project / Production:** _____

- **Nature of Production:** ☐ Feature Film ☐ Short Film ☐ TV Serial ☐ Ad Film ☐ Documentary ☐

Other: _____

- **Brief Description of Project (4-5 lines):**

3. Ex FTII Student/s Information

- **Is the Director or Producer an Ex-Student of FTII?**

☐ Yes ☐ No

- Is any key Head of Department/Head of Technical Crew an Ex-Student of FTII?

(e.g., Cinematographer, Editor, Sound Recordist, Art Director, etc.)

☐ Yes ☐ No

- If Yes, please provide the following details :

Name: _____

Batch/Year: _____ Specialization: _____

4. Shooting Schedule or days of requirement for facility

- Pre-Production Dates (if applicable) : From: _____ To: _____
- Shooting Dates : From: _____ To: _____
- Post-Production (on-site, if any) : From: _____ To: _____
- Total No. of Days Requested : _____

5. Shift Details

- Shift Timings day wise :

_____	_____
_____	_____
_____	_____

Crew, Equipment, and Location Details

6. Crew & Logistics

- Total Crew Size : _____
- Number of Vehicles:
 - Light Vehicles (Cars/Vans) : _____
 - Heavy Vehicles (Trucks/Generators/Equip. Vans) : _____
 - Vanity Vans : _____
- Will you require parking space?(Subject to availability) ☐ Yes ☐ No
If yes, for how many vehicles? _____

7. Equipment Details

(Please provide details of major equipment being brought on-site)

- 1) _____
 - 2) _____
 - 3) _____
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8. Location/ Other facilities Requirements within FTII

(Select and specify required locations. Check all that apply.)

☐ Studios (Specify Studio Number/Type) :

☐ Outdoor Campus Areas (Specify) :

☐ Other Facilities (Any Equipment Hire, Post-production facilities like Editing, Sound & Grading)
(Specify) :

9. Additional Requirements / Remarks

(Any special setups, assistance, or permissions needed)

Declaration

I hereby declare that the information provided above is true and accurate. I agree to abide by the FTII guidelines and regulations mentioned on FTII website regarding the use of premises for filming purposes.

Signature of Applicant (with seal of Organization) : _____

Date : _____

Note : The duly filled Application Form should be submitted along with a formal application on the applicant's letterhead.