

**Government of India
Ministry of Information & Broadcasting**

FILM AND TELEVISION INSTITUTE OF INDIA
LAW COLLEGE ROAD, PUNE - 411 004

REQUEST FOR PROPOSAL/TENDER DOCUMENT

Invitation of Bids for Disposal of the Unserviceable / Obsolete items

Request for Proposal (RFP) No. D/21013/AUC/1996/2019-20/PS
Dated 11th June, 2019

FILM AND TELEVISION INSTITUTE OF INDIA, Pune is an Autonomous Body under the **Government of India Ministry of Information & Broadcasting** invites SEALED TENDERS from eligible bidders for Disposal of the Unserviceable / Obsolete items "AS IS WHERE IS & WHAT IS BASIS" as per the details and terms and conditions given in the tender document. Interested Bidders may download the detailed Tender Document either from www.ftii.ac.in or www.eprocure.gov.in

Tender No.	: D/21013/AUC/1996/19-20/PS
Date of Tender	: 11.06.2019
Date of Inspection	: 20.06.2019,21.06.2019,24.06.2019 (10.00 AM to 12.00 PM) & (2.00 PM to 4.00 PM)
Due Date & Time (For submission of completed Tenders)	: 26.06.2019 up to 10.30 AM
Opening of Tender	: 26.06.2019 up to 11.30 AM

The Tender may be submitted in accordance with terms and condition of our tender on above mentioned date and time in sealed cover superscribed with the tender number and its due date. Please sign all the pages of Tender Form & Terms and Conditions as a token of your acceptance to our tender conditions.

Signature of the Bidder

TERMS AND CONDITIONS FOR SALE OF UNSERVICEABLE / OBSOLETE ITEMS BY TENDER

1.The tender document is available and can be downloaded from the website of www.ftii.ac.in or www.eprocure.gov.in the bidders may include a demand draft/cheque drawn in favour of Accounts Officer, FTII, payable at Pune at par.

2.The schedule of submission of Tender and opening place of the Tender is as follows :

i. Location of the Tender Box:

Establishment Section, 2nd Floor, FTII, Pune

Only those Bids that are found in the tender box or handed over to designated officer..

ii. Place of opening of the Bids:

Purchase Section, FTII, Pune

The Bidders may depute their representatives, duly authorized in writing, to attend opening of Bids on the due date and time. Details of EMD and clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders. **This event will not be postponed due to non-presence of your representative.** The security personnel will have the information of any change in the venue.

Last date & Time of submission: 26.06.2019 at 10.30 AM.

Time and date of opening Tender: 26.06.2019 at 11.30 PM.

- iii.** The Tenders should be submitted in SEALED COVERS in the format provided by FTII along with terms and conditions of sale duly signed and Demand Draft towards E.M.D. should be enclosed. Open Tenders will be rejected. Please mention Tender No. and date on the cover. The Tender document issued by FTII is not transferable.
- iv.** The FTII has declared all items meant for sale as "Unserviceable / Obsolete"
- v.** The material offered for disposal is on "AS IS WHERE IS & WHAT IS BASIS"
- vi.** The Taxes and Duties levied by the Government will be extra as applicable on the bid amount.
- vii.** Any E-Waste material or batteries are not a part of any lot and are not for Auction/Disposal.

Signature of the Bidder

3. **Earnest Money Deposit:** Bidders are required to submit Earnest Money Deposit (EMD) for an amount of **Rs 10000/- (Rs. Ten Thousand)** only along with their bids. The EMD may be submitted in the form of an Account Payee Demand Draft, Banker's Cheque in favour of Accounts Officer, FTII, Pune.
4. The E.M.D. will be refundable within 30 days from the date of the opening of the Tender, in case the Tender is not accepted. If the Tender is accepted for one or more lot(s), E.M.D. of rejected lot(s) will be adjusted against balance payment of allotted lot(s).
5. The balance money less the E.M.D. already deposited should be paid within 5 days from the date of issue of award letter. After receiving the D.D., Gate pass will be issued for delivery of the goods.
6. The purchaser / bidder may inspect the materials on 20.06.2019, 21.06.2019, 24.06.2019 working day between 10.00 am to 12.00 pm & 2.00 pm to 04.00 pm by prior appointment to satisfy himself/themselves about the quality & condition of the material offered. No complaints whatsoever will be entertained after the Tenders are submitted or before or after the materials are lifted. No request for samples or inspection after submission of the Tender will be accepted.
7. Tenderers should clearly quote their rates as asked for both in figures and in words excluding of any Taxes and Duties. Any overwriting in rates or any change and/or alteration without attestation is liable to culminate in the outright rejection of the Tender. In case there is any error between the amount specified in figures and words, the higher of the two will be taken for consideration/evaluation.
8. Tender should be valid for a period of 30 days from the date of opening of the Tenders.
9. The delivery of the material sold shall only be permitted on production of receipt for full payment of the sale value.
10. The material will be allowed to be lifted between 10.00 am to 04.00 pm on 27.06.2019 to 05.07.2019 (excluding 29 & 30th June,2019) working days. No picking, choosing or sorting will be allowed in the premises for disposed lots. No gas cutter or cutting equipment will be allowed to use.
11. The purchase shall make his own arrangement of lifting the materials from site immediately after the delivery has been given to him. FTII will not be responsible for loss, destruction, damage or deterioration to the material due to any cause whatsoever thereafter. Labour, Transport and other arrangements will have to be made by the purchaser at their own risk, cost and responsibility.

Signature of the Bidder

12. The material will remain FTII property till all the conditions are fulfilled. The mere payment of the purchase money will not constitute the complete purchase and the material will become the property of the purchaser only after the sale has been completed and materials have been removed from the FTII
13. The purchaser must effect complete removal of materials from site within the specified period given in the delivery order issued by FTII. However, in case the material is not lifted within ten days from the date of issue of communication regarding the acceptance of the tender, the E.M.D. will be forfeited and offer of the sale of material stands cancelled.
14. The material not so removed will be treated as an abandoned lot and the E.M.D. and other sums paid for the lot will be forfeited without any reference to the purchaser. If the lot has been so treated as abandoned, the DIRECTOR, FTII have the right to re-sale such lot without reference to the purchaser which shall then be treated as the FTII property.
15. The delivery will be made on "AS IS WHERE IS" basis.
16. The DIRECTOR FTII reserves to itself the right of withdrawing from sale any material or lot at any stage without assigning any reason thereof.
17. Failure to adhere to any of the conditions mentioned in the Tender form will disqualify the tenderer/purchaser.
18. The Director, FTII reserves the right to qualify the bids received and or reject any or all of the bids received without assigning any reason whatsoever thereof.
19. Any disputes arises in this matter will be strictly subject to Pune Jurisdiction only.

I/WE HAVE READ AND UNDERSTOOD THE TERMS AND CONDITIONS OF THE CONTRACT AND WILLING TO ABIDE BY THE SAME.

Seal : Signature : _____

Date : Full Name : _____

Phone No. : Full Address : _____

Signature of the Bidder

LOT NO. 1
Location - Opposite Boy's Hostel,

Sr. No	Particulars of Item		Price offered in Rs.
1.	Scrap material as per following description		
	a	M.S. windows shutters	
	b	Wooden windows shutters	
	c	Woodem Door Shutters	
	d	Woodem Door chowkahats in pieces	
	e	M.S. wire mesh	
	f	Aluminium windows frame	
	g	Aluminium windows shutters	
	h	False ceiling sheets 2ft x 2ft	
	i	PVC flush tanks	
	j	Ply with sunmica	
	k	PVC Tank	
	l	Stainless kitchen sink	
	m	Wash basin	
	n	Tin dabbas	
	o	M.S. Cupboards	
	p	M.S. grills	
	q	GI Ductin pieces	

LOT NO. 2
Location – Ground, Near carpentry.

Sr. No	Particular of Item	Price offered in Rs.
1.	Scrap material (Metal Scrap)	

LOT NO. 3
Location – Near Director's Office,
VEHICLE SPARES

Sr. No	Particulars of Item		Price offered in Rs.
1.	Scrap material as per following description		
	a	Vehicle Tyres	
	b	Vehicle Tubes	
	c	Vehicle Replaced Parts (Scrap)	

Total Price of Lot 1 + Lot 2 + Lot 3	
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Signature of the Bidder