



FILM AND TELEVISION INSTITUTE OF INDIA

LAW COLLEGE ROAD, PUNE 411 004.

BILL NO.:

MONTH :

DATE :

BILL FOR DRAWING ADVANCE FOR TA

1. Name and Designation :
2. Basic Pay :
3. Place of Visit :
4. Purpose of Journey :
5. Air / Rail / Bus fare (Each way) :
6. Date & Time of Departure from H.Q. :
7. Date & Time of Arrival in Tour Station :
8. Date & Time of Departure from Tour Station :
9. Date & Time of Arrival to H.Q. :
10. No. of Days of Halt :
11. Rate of Daily Allowance :
12. Total claimed :

Signature :

Counter signature of the :
Section Head

FOR B & A SECTION ONLY

T.A. Rs. _____

D.A. Rs. _____

PASSED FOR Rs. _____

(RUPEES _____) ONLY.

Ledger Page No. _____ Sr. No.

ACCOUNTS OFFICER