

FILM AND TELEVISION INSTITUTE OF INDIA

Law College Road, Pune - 411 004.

(Bill for Travelling Expenses of Society/GC/SFC Members and Guest Lecturer/Outside Expert)

- 1 Name Smt./Shri
- 2 Purpose of Journey:
- 3 Details of Departure and Arrival :

Sr. No.	Departure			Arrival			Mode of Journey & Ticket No.	Fare Rs.
	Date	Time	From	Date	Time	To		
Sub Total Rs. :-								
Add: Local conveyance Taxi/Bus/Tourist Car								Rs. :-
Total Rupees								

I certify that the information furnished above is true and correct and an original / Photocopy copy of the ticket in support of the claim is provided herewith.

Date :

(Signature of Claimant)

Claim approved by Director/Registrar/Dean

FOR OFFICE USE

HEAD OF ACCOUNT		ACKNOWLEDGMENT FOR RECEIPT OF PAYMENT (SIGNATURE OF CLAIMANT)
Bill No.	Voucher No.	
Date	Date	
ADJUSTMENT		
Dr. Rs.		
Cr. Rs.		
Net Rs.		

Passed for Rs.

(Rupees _____)

(ACCOUNT OFFICER)